

## **PROCEDURE FOR EXTERNAL EXAMINATIONS IN THE EVENT OF SCHOOL CLOSURE DUE TO BAD WEATHER**

In the event of school closure, due to bad weather, wherever possible, the school will partially open to accommodate any public examinations that are timetabled. The Centre may only be open to candidates sitting timetabled examinations.

**Up to date information on whether or not exams will take place will be posted on the school website and students should check their school email and MyHighcliffe for messages regarding exam arrangements.**

If it is impossible for examinations to take place, or for some individual candidates who are unable to reach school because of extreme weather conditions, the JCQ regulations state that:

- Where candidates are entered for examinations but this is not their terminal (final) examination series, they may be entered again at the next available series.
- Where candidates are sitting units as part of their terminal examination series or no further re-sit opportunity is available, then an application for special consideration may be made. The candidate must meet the published criteria for special consideration as indicated in the JCQ publication, Access Arrangements, Reasonable Adjustments and Special Consideration. Centres will apply to awarding organisations for special consideration for candidates.